

Job Posting for the Executive Director of the BC Mission Boat Society



Organization Overview

Mission: Sharing Christ's love and equipping communities to grow in faith.

Vision: A thriving body of Christ within remote BC coastal First Nations communities.

BC Mission Boat Society is a Listed Service Organization and member of the synodical family of Lutheran Church-Canada (LCC). As such, we support the principles, doctrine, and religious standards of LCC. Over the past twenty-four years we have been privileged to serve numerous First Nations Communities along the British Columbia coast, building meaningful relationships and sharing the love of Christ in all we do.

Today we are emboldened by requests from these same communities to provide greater spiritual care, teaching, and support. Through the efforts of committed volunteers, faithful donors, our Board of Directors, staff, and our new Executive Director, in harmony with our relationship with LCC, we are able by God's grace to carry out our mission and vision.

Position Overview

BC Mission Boat Society is seeking a confessional Lutheran leader with a servant's heart for mission to become its new Executive Director. We are looking for a motivated, collaborative team leader, grounded in the goal of sharing Christ in the communities that we serve. The candidate must be an excellent communicator who is organized, faithful, and experienced in organizational management, fundraising, team building, and dedication to supportive and collaborative leadership. This position is a combination of mission work and administrative duties with an emphasis on building relationships with volunteers, donors, First Nations communities, and congregations and pastors of LCC.

Job Description

The Executive Director reports to the Board of Directors and works in collaboration with it.

The Executive Director is supported by the Board of Directors, including a Director of Finance, Director of Spiritual Care, and appointed task forces as required.

Primary Duties and Responsibilities *

Mission Operations

- Build relationships; encourage spiritual growth and development for volunteers and community members year-round.
- Direct volunteer recruitment and training, providing appropriate materials and support. Assist in coordinating all team trips into the communities.
- Develop, implement, and evaluate programs customized to the needs of the communities we serve.
- Ensure all programs align with Lutheran doctrine and advance the goals and objectives of BCMBS.
- Coordinate partnerships within the Vancouver Island circuit of Lutheran Church-Canada.

Recruitment of Benefactors

- Act as the main ambassador for the organization, delivering presentations and representing BC Mission Boat at meetings, conferences, and events.
- Nurture partnerships within Lutheran Church-Canada and other related mission organizations.

Financial Planning

- Exercise fiscal responsibility.
- Develop and administer various fundraising activities including annual fundraising campaigns, individual donor recruitment and care, monthly donor growth, congregation and organizational support, and special fundraising efforts.

Operational Planning and Management

- Guide the planning, implementation, and evaluation of the organization's programs and services, operations, policies, and strategic plan.
 - Work in conjunction with the Board to fulfill the mission and vision of the society.
- *Duties may vary or change according to the needs of the mission.

Experience, Qualifications, and Characteristics

The ideal candidate will be a confessional Lutheran leader with a servant heart who is:

Experienced

- Preference will be given to a candidate with at least five years with a proven track record in a leadership position.
- Experience with fundraising, non-profit financial planning, and revenue generation is an asset.
- Good problem-solving skills.
- Thrives in a dynamic, changing environment.

Insightful

- Understanding of BC Mission Boat's mission, priorities, history, values, and challenges.
- Strong interpersonal skills.

A Communicator

- A reflective, caring, and engaging personality with excellent written and oral communications skills.
- Experience and comfort with public speaking.

A Relationship Builder

- Inclusive team builder and player.
- Ability to create and nurture connections with benefactors.
- Collaborate with the Board of the society.
- Comfortable in a multi-cultural and multi-lingual environment.

Location

The head office of the BC Mission Boat Society is located in Campbell River, BC on Vancouver Island. The successful candidate is expected to relocate to the area.

Culture and Values

The new leader will be stepping into a well-established ministry. As the ambassador for the organization, it is expected the Executive Director will be a role model of Christ-like servant leadership. In keeping with the legal structure of the organization, the Executive Director will be required to become a member of the BC Mission Boat Society, if not already.

Start Date

When a suitable candidate is identified the start date will be negotiated.

Application Process

Please send a cover letter and resume including three references to board.secretary@bcmissionboat.org.

Please include "Executive Director Application" in the subject line of your email. If you wish, you may also include additional pages of relevant material that demonstrate your unique qualifications and allows the interview committee to get to know you better.

We thank all candidates for their interest. However, only those selected for an interview will be contacted in person. Thank you for your understanding.